**Virtual District Competitive Event Guidelines**

**GUIDELINES FOR RECORDING YOUR ROLE PLAY SOLUTION**

• All solutions must be recorded in one real-time presentation.

• No editing or visual effects/transitions may be included.

• Individuals may choose to record from any device or through a virtual meeting platform.

• Example platforms include: Zoom, Microsoft Teams, FlipGrid, Google Meet, Loom, GoToMeeting, etc.

• Team Decision Making competitors must record their solution using a virtual meeting platform with side-by-side screens of the students. Note: Select Gallery View, not Speaker View, to ensure that both participants always stay visible. ONLY ONE STUDENT SUBMITS TEAM DECISION MAKING VIDEO RESPONSE FOR THE TEAM.

• The student(s) must always be visible.

• All presentations must be within the maximum allowed time limits for the student’s event

• Individual Events have a 10-minute maximum • Team Decision Making Events have a 15-minute maximum

• Student(s) must be dressed in business professional attire for the presentation.

• DECA blazers are encouraged, but not required.

• Only the student(s) presenting and competing may be included in the presentation.

• A student/team may **not** utilize a PowerPoint or slide deck during their presentation. Students may use handwritten/hand-drawn items such as flyers or anything that could be made using the items typically provided during preparation time: blank paper and pencils. You may **not** share your screen to show visuals, graphics, or other materials.

• If this recording is conducted at home, it must be done in a gathering area such as a living room, dining room, or den. If the video is recorded in a bedroom or bathroom it may be immediately disqualified without notice/notification.

• It is important to consider your background. Make sure items are neat and presentable. Consider this your office, or the location setting listed in the scenario.

**SUBMISSION OF ROLE PLAY SCENARIO SOLUTIONS**

• Students will need to upload their video to either youtube.com or vimeo.com and set the settings to private/unlisted.

• All submissions are due by 3:00pm on Monday, February 22 for District CDC to Competition University

* The KEY to the recording platform used is that it generates an output file which may be uploaded to a video hosting site. The link to view the recorded presentation is what will then be submitted to CU for judging, not the file of the video.
* The setting for the video hosting site, such as YouTube, must be tested to ensure anyone with the link may view it, but it is not otherwise a public link.

[The reason this is important "they must test the setting to ensure it is viewable by anyone having the link" is because some students may not really note the specific setting they need to select and will just set their video to private. If this is the setting, it may not be viewable. Settings per platform vary.] **PRACTICE THIS PRIOR TO COMPETITION**

**PREPARED EVENT PRESENTATIONS** | Submitted by February 22, 3:00pm Prepared event presentations may be recorded any time prior to the submission due dates.

**GUIDELINES FOR RECORDING YOUR PREPARED EVENT PRESENTATIONS**

• All presentations must be recorded in one real-time presentation.

• No editing or visual effects/transitions may be included.

• Individuals may choose to record from any device or through a virtual meeting platform. • Example platforms include: Zoom, Microsoft Teams, FlipGrid, Google Meet, GoToMeeting, Loom etc.

• Teams of 2 competitors must record their solution using a virtual meeting platform with side-by-side screens of the students.

• Note: Select Gallery View, not Speaker View, to ensure that all participants always stay visible.

• The student(s) must always be visible.

• All presentations must be within the 15-minute maximum time limit

• Student(s) must be dressed in business professional attire for the presentation.

• DECA blazers are encouraged, but not required.

• Only the student(s) presenting and competing may be included in the presentation.

• A student/team **may** elect to utilize a PowerPoint or slide deck during their presentation. To achieve this, students **may elect to share** their screen during their presentation.

• If this recording is conducted at home, it must be done in a gathering area such as a living room, dining room, or den. If the video is recorded in a bedroom or bathroom it may be immediately disqualified without notice/notification.

• It is important to consider your background. Make sure items are neat and presentable. Consider this your office, or the location setting suited for the event.

**SUBMISSION OF PREPARED PRESENTATIONS**

• Students will need to upload their video to either youtube.com or vimeo.com and set the settings to private/unlisted.

• All submissions are due by 3:00pm on Monday, February 22 to Competition University.

* The KEY to the recording platform used is that it generates an output file which may be uploaded to a video hosting site. The link to view the recorded presentation is what will then be submitted to CU for judging, not the file of the video.
* The setting for the video hosting site, such as YouTube, must be tested to ensure anyone with the link may view it, but it is not otherwise a public link.

[The reason this is important "they must test the setting to ensure it is viewable by anyone having the link" is because some students may not really note the specific setting they need to select and will just set their video to private. If this is the setting, it may not be viewable. Settings per platform vary.] **PRACTICE THIS PRIOR TO COMPETITION**

**ALL RECORDINGS MUST BE DELETED FROM STUDENTS PLATFORMS FOLLOWING DISTRICT CDC AWARDS – FEBRUARY 26.**